Prime Contract

Instructor Setup

1. Create the projects needed for the scenarios.
2. Assign student(s) to project(s).
3. *Optional:* Upload a Budget to your project(s). This step can be completed by the instructor or a student.
4. Encourage students to complete the survey once they have completed the required scenarios. *(QR code to survey included on last page)*

Recommended Student Permissions

Prime Contract: Admin

Things to Consider:

● All scenarios are web based- to be completed on a desktop/laptop.
● Multiple Prime Contracts can be created in a single project. However, with Admin permissions, students will be able to see each other's contracts.
● Consider assigning each student a role on the project to create a more collaborative experience.
● Times listed are estimates and can vary depending on student groups.

Roles Involved- Optional
General Contractor - Project Manager
Owner
Design Team- Architect

Scenario | It's Official! (~15 min)

Your general contracting company has been awarded a contract for a new project that's starting next week. The estimating department has provided you, the project manager, a copy of the estimate that's been approved by the owner. Create the Prime Contract outlining your agreement with the owner. *Optional: Ensure it matches the Budget available in Procore.*

Reference support.procore.com if you get stuck to find support articles that will help walk you through this process.

Let the Procore.org team know what you thought of this activity. Use a smartphone or tablet to scan the QR Code below. Complete the survey and be entered to win Procore swag!